

2025-2026 Program Handbooks and Purchasing Guides Summary of Changes



All Family Handbooks

Please note that all revisions are based on survey results and parent/provider input. Please submit your suggestions for clarification or improvement via the Feedback Forms linked in each document.

1. **April 6, 2026, update**— For reimbursement requests that do not require provider credentialing, the proof of payment documentation will no longer need to have the vendor name.
2. **April 6, 2026, update**— Reimbursement proof of payment documentation will now only require transaction date and amount paid (except for categories that require provider vetting, which will require provider name)
3. **January 28, 2026, update**—*Streaming Services*: Listed specific invoice/receipt requirements for Streaming Services, as they are different than those for Internet Resources, where they were previously listed.
4. **January 28, 2026, update**—*Out of State Military Shipping Guidelines (UA and PEP only)*: clarified that military families can be reimbursed for purchases shipped out of state but still cannot use MyScholarShop to ship out of state.
5. *Application Deadline Exceptions*: Clarified military requirements (outlined which documents are required based on current residency status)
6. *Full Time Equivalent Crosscheck*: Added information on public school crosscheck process
7. *Switching Between Scholarship Programs*: Added September 30 switcher deadline for 100% funding
8. *Subscriptions or Online Programs*: Added information on prorating family or multi-user subscriptions
9. *Frequency of Purchase Limitations*: Clarified that Frequency of Purchase rules are retroactive

2025-2026 Program Handbooks and Purchasing Guides Summary of Changes



10. *Reimbursement Timeline*: Clarified the 60-day reimbursement rule: If a reimbursement request is placed "on hold" pending additional documentation or revisions, including corrected amounts, the 60-day review period restarts upon receipt of the requested documents.
11. *Summer Programs & Day Camps*: Added information on requirements for Summer Camp and Day Programs
12. *Submitting Reimbursement Supporting Documentation*: Clarified reimbursement supporting documentation: Invoices and receipts must include a clear breakdown of all costs, such as the base cost, taxes, fees, and the total amount paid. Handwritten notes or unofficial documents cannot be accepted.
13. *Fees for Annual Home Education Evaluation or Testing and Academic Services, including Test Administration & Proctoring*: Clarified provider requirements for administering non-approved evaluations or testing

FES-UA Family Handbook

1. *Funding Proration*: Clarified that funding proration is based on most recent acceptance date
2. *Tuition and Fees at an Eligible Private School*: Clarified that school-required uniforms are eligible expenses for reimbursement
3. *Appendix A*: Updated diagnosis definition for Visually Impaired (does not include esotropia, hyperopia, or myopia)
4. *Appendix A*: Clarified that Hospital or Homebound students and Dual Sensory Impaired students are no longer required to provide an IEP annually as part of the renewal process
5. *Appendix B*: Updated Stanley G. Tate FL Prepaid Program is available for Direct Pay and Reimbursement, instead of Reimbursement Only

2025-2026 Program Handbooks and Purchasing Guides Summary of Changes



FTC-PEP Family Handbook

1. **January 28, 2026, update**—*Switching Between Scholarship Programs*: Families switching from the Private School Scholarship (FTC/FESEO) to the PEP scholarship for 2026-2027 must complete the switch by the April 30, 2026, PEP application deadline.
2. *Prioritization of Renewal Applicants*: Clarified that renewal applicants are prioritized for funding
3. *Funding Schedule*: Clarified Student Learning Plan submission impact on funding
4. *Funding Transfers among Scholarship Funding Organizations*: Clarified that FTC funds do not follow students transferring between SFOs

Private School Family Handbook

1. *Funding Transfers among Scholarship Funding Organizations*: Clarified that FTC funds do not follow students transferring between SFOs

Private School Provider Handbook

1. *How Students Apply*: Clarified prohibition on schools applying for scholarships on behalf of students
2. *Accepting the Scholarship*: Clarified school obligations and parent obligations for accepting a scholarship and enrolling
3. *Invoice Approval Requirement*: Outlined invoice requirements
4. *Agreed Upon Procedures*: Added description of the Agreed Upon Procedures audit process

Private School Purchasing Guide

1. **April 6, 2026, clarification**—Prescription eyeglasses for FTC and FES-EO scholarship students are subject to a frequency of purchase limitation of one pair per school year. This item may be eligible for replacement during the school year with pre-authorization.
2. **April 6, 2026, clarification**—Analog and digital watches approvable under math tools.

2025-2026 Program Handbooks and Purchasing Guides Summary of Changes



FTC-PEP Purchasing Guide

1. **April 6, 2026, clarification**—Prescription eyeglasses for the FTC-PEP scholarship students are subject to a frequency of purchase limitation of one pair per school year. This item may be eligible for replacement during the school year with pre-authorization.
2. **April 6, 2026, clarification**—Analog and digital watches approvable under math tools.

FES-UA Purchasing Guide

This section provides updates on the Florida Center for Students with Unique Abilities (FCSUA) FES-UA Purchasing Guide

1. **February 5, 2026, update**—Prescription eyeglasses and hearing aids have a one-year frequency of purchase rule under “Assistive Technology”
2. **February 5, 2026, update**— Dress-up clothing and accessories as part of a set are eligible under “Learning Manipulatives/Creative Play Items”